

## BRACEBRIDGE LIBRARY BOARD MEETING

Date: Tuesday, December 9, 2025 @ 1:00pm

Location: Coulson Family Bracebridge Library in the Lyle and Margaret Cathcart Boardroom

### MINUTES

**Vision:** An engaged, informed, inclusive and inspired community that is anything but the ordinary.

**Mission:** To enrich, empower and inspire our community.

Present: D. Smith, A. King, L. Boucher, C. Robinson, B. Glass, R. McKinnon

C. Bergstrom (CEO)

Regrets: B. Hutchinson

1. Call to order by A. King, at 12:58pm.

2. Land Acknowledgement

*"We would like to begin by acknowledging that the Bracebridge Library is on the traditional territory of the Anishinaabe – specifically the Ojibway, the Chippewa, and the Algonquin peoples. This land was a part of the 1923 Williams Treaties. We recognize and appreciate the historic and present contributions that First Nations, Metis, and Inuit people have made to our town and our country. We challenge everyone here today to seek out knowledge and take actions toward real truth and reconciliation in support of our commitment to wellness for all, and to walking the path together in respect, peace, and harmony for future generations."*

3. Guests & Delegations – None

4. Consent agenda

4.1. Receiving of the Minutes of the November 11, 2025, Meeting

4.2. Ad hoc/Standing Committee Reports – none

4.3. Board Chair Report

4.4. OLS Trustee Report – none

**Motion BM-2025-12-01 that the Items identified as Consent Items on the December 9, 2025, Bracebridge Library Board Meeting Agenda, be adopted.**

**Moved by:**

**C. Robinson**

**Seconded by: B. Glass**

**CARRIED**

5. Board Professional Development/Education – Staff presentation by C. Ilczyna regarding Community Navigator work

6. New Business - none

7. Business arising

7.1. Board Annual Performance Review

Results provided for discussion in January 2026.

8. Library Deficiencies Update

9. Correspondence

9.1. Letter to the MPP regarding Interlibrary Loan service

***Motion BM-2025-12-02 - Motion to accept and send the letter to MP Acheson on behalf of the Bracebridge Library Board relating to Interlibrary Loan costs.***

**Moved: B. Glass**

**Seconded: D. Smith**

**CARRIED**

10. Council Rep Update – D. Smith

11. CEO Report

12. Board Workplan Committee Report – L. Boucher

13. Financial Committee Report

14. Policy Committee Report

14.1. OP-20: Safety, Security & Emergencies in the Library

***Motion BM-2025-12-03 to approve the updated policy OP-20: Safety, Security & Emergencies in the Library***

**Moved by: D. Smith**

**Seconded by: B. Glass**

**CARRIED**

15. Date of next meeting – January 13, 2026 @1pm.

16. Adjournment 2:41pm