

**BRACEBRIDGE LIBRARY BOARD MEETING**

Date: Tuesday, April 12, 2024, at 7 pm via Zoom

**MINUTES**

**Vision:** *An engaged, informed, inclusive and inspired community that is anything but the ordinary.*

**Mission:** *To enrich, empower and inspire our community.*

Present: E. Brown, B. Hutchinson, A. King, C. Robinson, B. Hutchinson, L. Boucher, C. Bergstrom (CEO)

Regrets: D. Smith

- 1. Call to order by the Interim Chair, J. Wolochatiuk, at 7:00pm.
- 2. Land Acknowledgement – C. Robinson

*“We would like to begin by acknowledging that the Bracebridge Library is on the traditional territory of the Anishinaabe – specifically the Ojibway, the Chippewa, and the Algonquin peoples. This land was a part of the 1923 Williams Treaties. We recognize and appreciate the historic and present contributions that First Nations, Metis, and Inuit people have made to our town and our country. We challenge everyone here today to seek out knowledge and take actions toward real truth and reconciliation in support of our commitment to wellness for all, and to walking the path together in respect, peace, and harmony for future generations.”*

- 3. Approval of the amended agenda

**Motion to approve the agenda.**  
**Moved by: L. Boucher                      Secended: A. King                      CARRIED**

- 4. Guests & Delegations – none

- 5. Consent agenda
  - 5.1 Approval of the Minutes of the March 2024 Meeting
  - 5.2 Ad hoc/Standing Committee Reports - none.
  - 5.3 Board Chair Report – none
  - 5.4 Friends of the Library - none
  - 5.5 OLS Trustee Report - none

**Motion to approve the Consent Agenda with amended minutes.**  
**Moved by: C. Robinson                      Secended: E. Brown                      CARRIED**

- 6. Board Professional Development/Education – Accreditation Review  
C. Bergstrom provided a summary of what Library accreditation is, the process for achieving it and the library’s status in relation to achieving accreditation. The goal is to apply for accreditation in the new Library in Q1 or Q2 of 2025.

- 7. New Business
  - 7.1 Contacting the CEO – the board discussed that the best way to communicate with the Library CEO was through work email or office telephone, noting that during the pandemic lines between home and office have been blurred and everyone is working to get back to a more formal system of communication.

- 8. Business arising

8.1 Board Member workplan update. A. King and E. Brown provided an update on the progress of the Board workplan. Board members were asked to submit review the items for which they are responsible and to provide updates to A. King in advance of the next Board meeting. C. Bergstrom to get the Google Drive Link for the workplan and add it to the Board portal for all members to access.

9 Library Expansion & Fundraising Update: C. Bergstrom provided an update on the status of the construction of the Coulson Family Bracebridge Library, reminding members of the upcoming site walk scheduled for April 19<sup>th</sup>, 2024.

10 Correspondence - none

11 CEO Report – C. Bergstrom reviewed the previously supplied CEO report. She highlighted the video presentation that was shared at General Committee on April 2<sup>nd</sup>, 2024. A link to the video presentation will be added to the library website and board portal for viewing. C. Bergstrom thanked the Board members B. Hutchinson, J. Wolochatiuk, E. Brown., A. King and L. Boucher who were able to attend in-person or online.

12 Financial Committee Report – The Board reviewed the final 2023 year-end financial statement, noting the year ended with a surplus.

***Motion to approve the 2023 Year-end financial statement.***

***Moved by: B. Hutchinson                      Seconded:    C. Robinson                      CARRIED***

13 Policy Committee Report

13.1 GOV-04: Purpose & Duties of the Board

***Motion to approve the updated policy GOV-04: Purpose & Duties of the Board***

***Moved by: A. King                      Seconded:    E. Brown                      CARRIED***

13.2 GOV-10: Policy Development

***Motion to approve the updated policy GOV-10: Policy Development***

***Moved by: L. Boucher                      Seconded:    C. Robinson                      CARRIED***

13.3 GOV-11: Strategic Planning

***Motion to approve the updated policy GOV-11: Strategic Planning***

***Moved by: B. Hutchinson                      Seconded:    L. Boucher                      CARRIED***

13.4 OP-26: Information Services

***Motion to approve the updated policy OP-26: Information Services***

***Moved by: E. Brown                      Seconded:    C. Robinson                      CARRIED***

13.5 OP-18: Animals in the Library

***Motion to approve the updated policy OP-18: Animals in the Library***

***Moved by: B. Hutchinson                      Seconded:    A. King                      CARRIED***

14 Date of next meeting – Tuesday, May14<sup>th</sup> @ 7pm – Bracebridge Library

15 Adjournment 8:26pm