BRACEBRIDGE LIBRARY BOARD MEETING
Date: Tuesday, May 14, 2024, at 7 pm @ the Bracebridge Library

MINUTES

Vision: *An engaged, informed, inclusive and inspired community that is anything but the ordinary.*
Mission: *To enrich, empower and inspire our community.*

Present: E. Brown, B. Hutchinson, A. King, C. Robinson, B. Hutchinson, L. Boucher, D. Smith, C. Bergstrome (CEO)
Regrets:

1. Call to order by the Interim Chair, J. Wolochatiuk 7:00pm

2. Land Acknowledgement – D. Smith
"We would like to begin by acknowledging that the Bracebridge Library is on the traditional territory of the Anishinaabe – specifically the Ojibway, the Chippewa, and the Algonquin peoples. This land was a part of the 1923 Williams Treaties. We recognize and appreciate the historic and present contributions that First Nations, Metis, and Inuit people have made to our town and our country. We challenge everyone here today to seek out knowledge and take actions toward real truth and reconciliation in support of our commitment to wellness for all, and to walking the path together in respect, peace, and harmony for future generations."

3. Approval of the agenda

Motion to approve the amended agenda.
Moved by: B. Hutchinson Seconded by: C. Robinson
CARRIED

4. Guests & Delegations – none

5. Consent agenda
   5.1. Approval of the Minutes of the April 2024 Meeting
   5.2. Ad hoc/Standing Committee Reports – none.
   5.3. Board Chair Report - attached.
   5.4. OLS Trustee Report – attached.

Motion to approve the consent agenda with amended minutes.
Moved by: E. Brown Seconded by: C. Robinson
CARRIED

6. Board Professional Development/Education – Discussion of programs attended by all board members. E.Brown brought a friend, blown over about the entire program, ambiance, etc. Staff run programs really well! Staff are flexible and quick to problem solve.

7. New Business
   7.1. Strategic Plan Review Working Group – The Board committed to formally forming a strategic plan review working group. E.Brown, B. Hutchinson. C. Robinson and A. King volunteered to be a for an introductory meeting.

7.2. Bracebridge 150 update – E. Brown discussed the work of the Bracebridge 150 Committee. The Library will be working on conjunction with the Committee and local schools to become the central focus for resources and programming to support the curriculum. E. Brown and C. Bergstrome will also do a presentation for area principals to discuss how the Library can support them.

8. Business arising

8.1. Chamber of Commerce Awards – C. Bergstrome shared the three nominations that the Bracebridge Library received for the 2024 Bracebridge Chamber of Commerce Awards:

- Service Provider of the Year
- Independent Educator of the Year
- Not-for-Profit Impact Award

9. Library Expansion & Fundraising Update

C. Bergstrome shared a brief summary of the design and scope of work being completed in the children's area of the Coulson Family Bracebridge Library. The Library took on the design of this space and has been working with KeeBee Play out of Midland for the work. The main goals of this work has been to create a child-friendly and inspiring space for children while also incorporating the heart of Muskoka.

The Board inquired about the storm management pond status and design. C. Bergstrome explained how all inquiries regarding the pond would have to be directed to the Town as this is out of the scope of the Library.

10. Correspondence - none

11. CEO Report

The CEO discussed the previously supplied report. C. Bergstrome shared the date and time of the Bracebridge Chamber of Commerce Awards dinner and inquired about Board members who might like to attend as the Library had been nominated for three awards.

J. Wolochatiuk inquired about the room booking software the Library selected for the new Library. C. Bergstrome discussed how the Library selected Communico as the vendor as it allowed for seamless integration with the Library's ILS system and patron management. This software is owned and operated by the Library, all external users must have a Library card and make requests through the website or Library staff.

The Board also discussed the IT service contract with the District of Muskoka. The Towns of Bracebridge and Gravenhurst and both libraries are having an external review done to review the services and costs. The Library Board also has an IT Review working group of Board members and staff that will review this report as a part of the decision on future service providers. D. Smith would make some inquiries in his position as Library Board member and District Councillor. The CEO will follow-up with the District of Muskoka about a temporary service extension, if needed, during the process of the review.

12. Financial Committee Report – The Board reviewed the supplied finance committee report. There were no financials to approve at this meeting as the CEO finalized the Q1 financial statement to be brought to the Board for approval in June.

13. Policy Committee Report
    13.1. GOV-07: Board Orientation, Training & Evaluation

    ***Motion to approve the updated policy* GOV-07: Board Orientation, Training & Evaluation (formerly Governance #2).**
    Moved by: A. King ***Seconded by: C. Robinson*** ***CARRIED***

14. Date of next meeting – Tuesday, June 11 @7pm

15. Adjournment