BRACEBRIDGE LIBRARY BOARD MEETING
Date: December 12th, 2024, at 1 pm
Bracebridge Library, Via ZOOM

MINUTES

Vision: *An engaged, informed, inclusive and inspired community that is anything but the ordinary.*
Mission: *To enrich, empower and inspire our community.*

Present: B. Hutchinson, D. Smith C. Robinson, B. Hutchinson, L. Boucher, J. Wolochatiuk, C. Bergstrome (CEO)
Regrets: A. King, E. Brown

1. Call to order by the Chair, B. Hutchinson, at 1:02pm.

2. Land Acknowledgement – B.Hutchinson

"We would like to begin by acknowledging that the Bracebridge Library is on the traditional territory of the Anishinaabe – specifically the Ojibway, the Chippewa, and the Algonquin peoples. This land was a part of the 1923 Williams Treaties. We recognize and appreciate the historic and present contributions that First Nations, Metis, and Inuit people have made to our town and our country. We challenge everyone here today to seek out knowledge and take actions toward real truth and reconciliation in support of our commitment to wellness for all, and to walking the path together in respect, peace, and harmony for future generations."

3. Approval of the amended agenda

Motion to approve the amended agenda for December 12, 2024.
Moved by: L. Boucher Seconded: D. Smith CARRIED

4. Guests & Delegations – none

5. Consent agenda
   5.1 Approval of the Amended Minutes of the November 2024 Meeting
   5.2 Ad hoc/Standing Committee Reports - none
   5.3 Board Chair Report - none
   5.4 OLS Trustee Report – attached

Motion to approve the Consent Agenda.
Moved by: L. Boucher Seconded: C. Robinson CARRIED

6 Board Professional Development/Education
Board members were provided documentation from the Ontario Library Service related to Board-Municipal Relationships. Members appreciated having some professional development provided between meetings. C. Bergstrome to periodically provide additional board professional development between meetings.

- The Board requested the pdf or link to the Town of Bracebridge Strategic Plan to be added to the Board portal for review / reference.

- B. Hutchinson highlighted the large volume of traffic in the first two months of being open, with over 24,000 people having been to the Library.

7 New Business

7.1 2025 Board Meeting time

Board members discussed options for moving the regular board meeting to regular business hours. All board members were asked to submit their top 3 choices to B. Hutchinson and up to 3 dates/times that didn't work for their schedules by December 25th. The new meeting date would be determined using that information.

8 Business arising

8.1 Strat Plan Working Group Update – The working group provided a draft revision of the strategic plan for all members to review in advance of discussion the January 2025 meeting. After the January discussion C. Bergstrome will take the final revised version for graphic design development before finalized approval.

9 Library Construction Update

C. Bergstrome provided an update on the library, status of working through the deficiencies. Public printing and scanning were still outstanding due to some server issues, but it was noted that those were to be worked through with the District and not the contractors for the build.

10 Correspondence – none

11 CEO Report – C. Bergstrome reviewed the previously supplied CEO report. She emphasized how busy the Library has been since opening, from programs, to gate counts and circulation numbers all areas are seeing a substantial increase from the previous location.

12 Financial Committee Report – The Board discussed the Library's finances including that the Library budget had been approved for 2025 as part of Council's full budget approval.

The Board asked a variety of questions related to the future development of the MOU and ensuring that we worked closely with the Town finance department to ensure topics such as reserves, budget planning, payroll and how to address any suggested changes to the MOU would be made.

13 Policy Committee Report - no report. The Policy Committee is scheduled to meet again in January of 2025.

14 Closed session

Motion to move into closed session due to matters about an identifiable individual.
Moved by: E. Brown Seconded by: L. Boucher CARRIED

Motion to rise from closed session and for staff to act as directed during closed session.
Moved by: D. Smith Seconded by: C. Robinson CARRIED

15 Date of next meeting – TDB based on board member feedback.

16 Adjournment 1:50pm