

**Bracebridge Public Library Board Meeting**  
**Tuesday, May 12, 2020 at 7 p.m.**  
**MINUTES**

Conducted via Zoom electronic forum. Public viewing enabled via  
<https://www.bracebridge.ca/en/town-services/webcasts.aspx>

**Present:** B. Hutchinson (Chair), E. Brown, P. Feist, C.A. Robinson, M. Walton, C. Wilson, J. Wolochatiuk, T. Sutherland, R. Hallam, C. Rodney (CEO)

**Regrets:** None

**1. Call to Order by the Chair:**

The meeting was called to order at 7:03 p.m.

**2. Approval of the Agenda:**

Motion: To approve the agenda as presented for May 12, 2020.

Moved by: R. Hallam, Seconded by P. Feist. CARRIED

**3. Delegations/guests:** None

**4. Consent agenda**

**4.1 Approval of the Minutes of the Tuesday, March 10 & April 14 meetings**

**4.2 Ad hoc/Standing Committee Reports**

**4.2.1 Friends of the Library**

**4.2.2 Policy Committee**

**4.2.3 SOLS Trustee Report – from T. Sutherland emailed to Board April 23**

**4.2.4 OLBA webinar report- from E. Brown**

Motion: To move Item 4.2.4 OLBA webinar report out of the Consent Agenda.

Moved by: C.A. Robinson, Seconded by C. Wilson. CARRIED

Motion: To approve the consent agenda as amended.

Moved by: M. Walton, Seconded by R. Hallam. CARRIED

A discussion took place regarding the OLBA webinar report.

**5. Business arising:** None

**6. CEO's Report:**

A short discussion took place regarding how we will move forward in the months to come.

**7. Financial Report:**

**7.1 Financial statement for first quarter for approval**

Motion: To approve the 1<sup>st</sup> quarter financial statement.

Moved by: R. Hallam, Seconded by P. Feist. CARRIED

**7.2 Financial statement to the end of April distributed**

**8. New Business:**

**8.1 Closed session: Personnel matters related to COVID-19**

Motion: To move into closed session.

Moved by: M. Walton, Seconded by E. Brown. CARRIED

Motion: To move out of closed session.  
Moved by: M. Walton, Seconded by C.A. Robinson. CARRIED

Motion: That the CEO be authorized to proceed as directed in the preceding Closed session regarding labour relations, and personal matters about identifiable individuals.  
Moved by: J. Wolochatiuk, Seconded by C. Wilson. CARRIED

**9. Library expansion project:** Planning continues. No new information to report at this time.

**10. Date of Next Meeting:** Tuesday June 9, 2020, 7 p.m.

**11. Adjournment declared by the Chair:** 8:35 pm.