

**Bracebridge Public Library Board Meeting**  
**Tuesday, March 10, 2020 at 7 p.m.**  
**MINUTES**

**Present:** B. Hutchinson (Chair), E. Brown, R. Hallam, P. Feist, C.A. Robinson, J. Wolochatiuk, C. Rodney (CEO)

**Regrets:** M. Walton, C. Wilson, T. Sutherland

**1. Call to Order by the Chair:**

The meeting was called to order at 7:01 p.m.

**2. Approval of the Agenda:**

Motion: To accept the agenda for the March 10, 2020 meeting.

Moved by: E. Brown, seconded by C.A. Robinson. CARRIED

**3. Delegation/guests:**

**4. Consent Agenda**

**4.1 Approval of the Minutes of the Tuesday, February 11 meeting**

**4.2 4.2.1 Ad hoc/Standing Committee Reports**

**4.2.2 Friends of the library**

**4.2.3 Policy Committee**

**4.3.3 SOLS Trustee Report**

Items that may require in-depth discussion or a motion should not be included in the consent agenda. Therefore, Personnel Policy #2 – Terms of Employment was removed from the consent agenda and put under new business.

Motion: To approve the consent agenda

Moved by: E. Brown, seconded by P. Feist. CARRIED

**5. Business Arising:**

**5.1 Item #9 Board member initiatives and committees**

A brief description on the background of several Board members was given. More backgrounds to be heard at the next Board meeting. Board members on the CEO evaluation committee are C. A. Robinson, J. Wolochatiuk and B. Hutchinson. We will recruit members of the Board for the Strategic Plan committee at the next meeting.

**6. CEO's Report:**

Our annual "Blind Date with a Book" promotion was enjoyed by our patrons. We had our first Cook Book Club, which attracted a small but interested group and a decision was made to offer this as a quarterly program. The Eva Olsson event was a huge success and we are hoping to have her back sometime in the Spring.

**7. Financial Report:**

**7.1 Financial statement to end of February distributed**

No motion is required as this is not a quarterly report.

**7.2 2019 year-end financial statement for approval**

Motion: To approve the 2019 year-end financial statement

Moved by: R. Hallam, seconded by P. Feist. CARRIED

**8. New Business:**

**8.1 Tips for new Library Board revisited**

Deferred to next meeting

**8.2 FOPL advocacy**

There was a brief discussion regarding the Federation of Ontario Public Libraries (FOPL). Not all Board members have been receiving the FOPL emails so B. Hutchinson will forward the FOPL emails to all members.

**8.3 Consideration of amalgamation of SOLS and OLS-North**

Just a note to let everyone know that this issue is under consideration.  
There will be more information shared as things progress.

**8.4 Policy Committee – Personnel Policy #2 – Terms of Employment**

Motion:

To accept Personnel Policy #2 – Terms of Employment as amended.

Moved by:

E. Brown, seconded by P. Feist. CARRIED

9. **Library Expansion Project:** The provincial government's notification for successful grant applications has been delayed. More detailed costing has come in and they are looking to pare down the cost without affecting the functional space (the Library could be designed as one level rather than two). There is expected to be a presentation to General Committee on April 7.
9. **Date of Next Meeting:** Tuesday April 14, 2020, 7 p.m.
10. **Adjournment declared by the Chair:** 9:20 pm.