

Bracebridge Public Library Board Meeting
Tuesday, June 9, 2020 at 7 p.m.
MINUTES

Conducted via Zoom electronic forum. Public viewing enabled via
<https://www.bracebridge.ca/en/town-services/webcasts.aspx>

Present: B. Hutchinson (Chair), E. Brown, C.A. Robinson, J. Wolochatiuk,
M. Walton, C. Wilson, T. Sutherland, R. Hallam, C. Rodney (CEO)
Regrets: P. Feist

1. Call to Order by the Chair:

The meeting was called to order at 7:14 p.m.

2. Approval of the Agenda:

Motion: Motion to approve the agenda as presented for June 9, 2020.

Moved by: C.A. Robinson, Seconded by J. Wolochatiuk. CARRIED

3. Delegations/guests: None

4. Consent agenda

4.1 Approval of the Minutes of the Tuesday, March 10 & April 14 meetings

4.2 Ad hoc/Standing Committee Reports

4.2.1 Friends of the Library

4.2.2 Policy Committee

4.2.3 SOLS Trustee Report – from T. Sutherland – SOLS/OLBA webinar

4.2.4 OLBA webinar report- from E. Brown

Motion: Motion to approve the Consent Agenda as presented.

Moved by: R. Hallam, Seconded by E. Brown. CARRIED

5. Business arising: None

6. CEO's Report:

A short discussion took place. Some highlights included inventory numbers, curbside pick-up, shipments of new books, promotion and next steps in our phased re-opening plans.

7. Financial Report:

7.1 Financial statement to the end of May distributed

8. New Business:

8.1 Board meeting protocols: If a Board member has something they want added to the agenda for discussion they are to forward it to B. Hutchinson and C. Rodney in advance of the meeting.

8.2 2019 BPL Annual Report for approval

Motion: Motion to approve the 2019 Library Annual Report as amended for distribution to Town Council.

Moved by: M. Walton, Seconded by C. Wilson. CARRIED

8.3 Policies for approval – Governance #3 – Committees of the Board and Governance #4 – Policy Development

Motion: Motion to approve Governance #3 – Committees of the Board as presented.

Moved by: R. Hallam, Seconded by C.A. Robinson. CARRIED

Motion: Motion to approve Governance #4 – Policy Development as presented.
Moved by: M. Walton, Seconded by E. Brown. CARRIED

8.4 Strategic Plan: After some discussion it was decided that a committee should be struck (consisting of only Board members) to lay some groundwork. The creation of the actual plan should include all Board and staff members.

Motion: Motion to approve a Strategic Plan committee compiled of the following Board members: E. Brown, M. Walton, T. Sutherland and R. Hallam
Moved by: R. Hallam, Seconded by J. Wolochatiuk. CARRIED

- 9. Library expansion project:** There have been no Steering Committee meetings in the last 2 months. The CEO has participated in a lot of activity and detail work being done on the whole facility. The next Steering Committee is June 17, 2020.
- 10. Date of Next Meeting:** Tuesday September 8, 2020, 7 p.m.
- 11. Adjournment –** As all items on the agenda have been addressed Chair B. Hutchinson declared the meeting adjourned at 8:22 pm.