Bracebridge Public Library Board Meeting
Tuesday, April 14, 2020 at 7 p.m.
MINUTES

Conducted via Zoom electronic forum. Public viewing enabled via https://www.bracebridge.ca/en/town-services/webcasts.aspx

Present: B. Hutchinson (Chair), E. Brown, P. Feist, C.A. Robinson, J. Wolochatiuk, M. Walton, C. Wilson, T. Sutherland, C. Rodney (CEO)
Regrets: R. Hallam

1. Call to Order by the Chair:
The meeting was called to order at 7:01 p.m.

2. Approval of Board By-law #2 A – Electronic Meetings:
Motion: To approve Board By-law #2 A - Electronic Meetings.
Moved by: C.A. Robinson, seconded by M. Walton. CARRIED

3. Approval of the Agenda:
Motion: Motion to accept the agenda for the April 14, 2020 meeting was omitted.
Moved by:

4. Delegation/guests: Town CAO John Sisson attended to speak to the confidential memo (sent to all Board members) and answer any questions in regards to that, and to acknowledge C. Rodney's assistance to the Town management team in their ongoing work to address the COVID-19 situation.

5. New Business:

5.1 Financial effect on Library budget due to COVID-19
A document was circulated to all Board members before the meeting. In order for the Town to have an idea of its financial situation for the overall budget, the Town Treasurer has requested that all departments take note of areas in the budget where there could be some potential for savings by deferring or cancelling some things from the budget. C. Rodney addressed ways the Library could save money.

5.2 Requests for Leaves of Absence
It was decided that this issue would be discussed in Closed session.

5.3 Closed session: Personnel matters
Motion: Motion to move into Closed session.
Moved by: P. Feist, Seconded by J. Wolochatiuk. CARRIED

Motion: Motion to move out of Closed session.
Moved by: M. Walton, Seconded by C. Wilson. CARRIED

Motions made as a result of the Closed session are as follows:

Motion: To approve extensions to the current Leaves of Absence for two Page positions effective until the Library reopens for full service or sooner, based on the operational requirements of the Library.
Moved by: E. Brown, Seconded by T. Sutherland. CARRIED

Motion: To give the CEO the authority to make decisions regarding staffing for the Library as discussed in Closed session.
Moved by: J. Wolochatiuk, Seconded by M. Walton. CARRIED

Motion: Motion to defer the discussion of the annual pay raise to the next Board meeting.
Moved by: E. Brown, Seconded by C.A. Robinson. CARRIED

6. **Date of Next Meeting:** Tuesday May 12, 2020, 7 p.m.

7. **Adjournment declared by the Chair:** 8:35 pm.