

## BRACEBRIDGE LIBRARY BOARD MEETING MINUTES

Date: Tuesday, October 11, 2022 at 7pm. Bracebridge Library with Zoom Hybrid

**Present:** B. Hutchinson (Chair), E. Brown, R. Hallam, C. Bergstrom (CEO),  
T. Sutherland, J. Wolochatiuk, C. Wilson, E. Brown, M. Walton

**Regrets:**

1. Call to order by the Chair
2. Approval of the agenda  
Motion: To approve the agenda for October 11, 2022  
Moved by: E. Brown Seconded by: T. Sutherland CARRIED
3. Delegation/guests – none
4. Consent agenda
  - 4.1 Approval of the Minutes of the September 20, 2022 Meeting
  - 4.2 Ad hoc/Standing Committee Reports – none
  - 4.3 Board Chair Report – attached
  - 4.4 Friends of the Library – attached
  - 4.5 OLS Trustee Report – none
  - 4.6 Strategic Planning Committee – noneMotion: To approve the Consent Agenda.  
Moved by: C. Wilson Seconded by: R. Hallam CARRIED
5. Business arising - none
6. Library Expansion & Fundraising Update  
B. Hutchinson provided an update on the new Library build, noting that foundations and footings have begun. E. Brown and C. Bergstrom discussed the status of the fundraising efforts for the Muskoka Lumber Community Centre.
7. Correspondence – none
8. CEO Report - C. Bergstrom discussed highlights of the previously provided CEO report, highlighting the great work of the staff in creating more engaging programs and being prepared further in advance.
9. Financial Report – B. Hutchinson and C. Bergstrom discussed the previously supplied Finance Committee Report. There were no approval required at this time by the Board.
10. Policy Committee Report –
  - 10.1 OP-06: Interlibrary Loans  
Motion to approve the updated policy OP-06: Interlibrary Loans  
Moved by M. Walton Seconded by: E. Brown CARRIED

10.2 FN-04: Respect and Land Acknowledgement

Motion to approve the updated policy FN-04: Respect and Land Acknowledgement  
Moved by C. Wilson                      Seconded by: J. Wolochatiuk                      CARRIED

10.3 GOV-13: Board Evaluation

The Board deferred approval of this policy to the November meeting to allow for editing of the evaluation forms to include all board member input.

11. Strategic Planning Committee Report

T. Sutherland shared the committee's progress on the community survey and strategic plan. B. Hutchinson informed the Board that a completed draft of the new Strategic Plan will come to the Board for approval in December, 2022 – allowing for approval before the end of this Board term.

12. New Business

12.1 Friends of the Library Trustee Appointment

C. Bergstrom discussed the request of the Board to appoint a new trustee (non-voting) to the Friends Executive to replace N. Smart. J. Wolochatiuk volunteered to take on the role.

13. Date of next meeting – Tuesday, November 8, 2022 @7pm via Zoom.

Adjournment – As all items on the agenda were addressed, the Chair adjourned the meeting at 8:47pm